



Holiday Artisan Market Application Form 2024

Our Winter Artisan Markets will be held on November 20 and 27, and December 11, 2024; if either of the November markets are canceled for inclement weather, the rain date is December 4.

See our [Inclement Weather & attendance policy](#)

This application is for Artisans Only. Please visit www.farmersonthesquare.com/for-vendors if you are a FOOD VENDOR.

Business/Stand Name: _____

Address: _____

Contact Person's Name: _____

Email: _____ Phone: _____

Emergency Contact (name, relationship to contact person, and phone number):

1. Products to be sold Please list here any products to be sold at the stand.

Please be as specific as possible. Use extra page(s) if necessary.

| Product | % of stand total |
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| Product | % of stand total |
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2. If you hope to resell another producers' product, please list the source & items below (*review Operating Guidelines 1c on resale first*).

| Product(s) | Source Farm name and address | % of total stand |
|------------|------------------------------|------------------|
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| | | |

3. Indicate your preferred level of participation:

Our Artisan Market takes place from 3pm - 6pm.
Please initial beside your required space and associated fee.

One Tent (10ft x 10ft) = \$40/day _____

Two Tents (10ft x 20ft) = \$80/day _____

Please note that you must set up your stand within the allotted space provided. You are required to bring your own supplies to participate (tent, tables, signs, etc).

November 20 _____

November 27 _____

December 11 _____

Total number of days attending (circle): 1 / 2 / 3 **X** \$40 / \$80 (from above) = **Total Fee:** _____

4. Please indicate your preferred unloading time (vendors must be ready to sell promptly at 3pm):

1:30 - 1:45 ____ 1:45 - 2:00 ____ 2:00 - 2:15 ____ 2:15 - 2:30 ____ 2:30 - 2:45 ____

PLEASE NOTE: In order to take part in Farmers on the Square, you must have a Commercial Liability insurance policy that lists **both** of the parties below as Additional Insured. Proof of insurance is not required to apply but must be presented before the day of the market.

- Farmers on the Square, 2A North Hanover St, Carlisle, PA 17013
- First Presbyterian Church of Carlisle, 2A North Hanover St, Carlisle, PA 17013

By signing below, I certify that I am the producer of the products listed above in section 1 of this application.

Signature: _____ Date: _____

By signing below, I certify that I have read, understand and will adhere to all guidelines in the Farmers on the Square [Operating Guidelines document](#). I further understand that should I fail to comply with these specified guidelines, my participation in Farmers on the Square could be terminated.

Signature: _____ Date: _____

Application Deadline: All materials due **October 23, 2024, four weeks prior to the first event.**

Application checklist:

- Complete supporting documents (required):
 - Insurance: 1 copy with list of additionally insured as outlined in the application.
 - Any required certifications (1 copy)
- **Do not send payment until your application is approved. You can pay at the market on the day of event or send your payment via mail to:**
Farmers On The Square
PO Box 988
Carlisle, PA 17013
- **Retain a copy** of this application for your records.

Please send completed application to friendsofthefarmers@gmail.com OR main completed application to the PO Box address above.